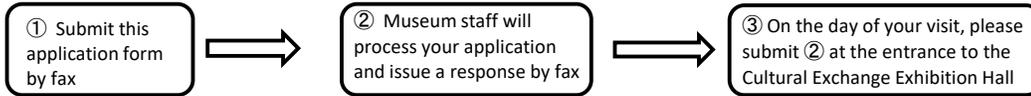


# School Group Visit Application Form (Free Entry for Teaching Staff) For school visits to the Cultural Exchange Exhibition Hall (Permanent Exhibition on Floor 4)

- Adults are typically required to pay for admission to the Cultural Exchange Exhibition Hall, but this application grants teaching staff leading student groups FREE entry into our Permanent Exhibition Hall.
  - Admission is free for high school students and under-18s upon presentation of valid personal identification (eg. student ID). For school groups, this application serves as ID; you will not have to present individual documentation for each member.
  - School groups who plan to view the Special Exhibition do not need to submit this form.
- (Please consult each Special Exhibition's webpage for pricing details, including for students and staff.)



<b>Date of visit</b>	Date	Time	Duration of visit	min.
	Please tick if applicable: (otherwise, please leave blank)		<input type="checkbox"/> Will ONLY visit if it rains <input type="checkbox"/> Will NOT visit if it rains	
<b>Name of school</b>				
Please circle →	Preschool/Nursery School • Elementary School • Junior High School • High School • Technical College (Years 1-3)			
<b>Address of school</b>				
<b>School point of contact (TEL)</b>			<b>School point of contact (FAX)</b>	
<b>Name of member of staff leading visit</b>				
<b>Purpose of visit</b> Please circle →	Educational visit Lesson (details: _____)	Social studies visit	Recreational visit	
<b>Number of students visiting</b>	_____ persons		Total _____ persons	
<b>Number of teaching staff visiting</b>	_____ persons			

request that staff lead their groups responsibly and abide by the rules in our attached **"Request to School Tour Guides."**

Please note that admission must be paid for group members who are not teaching staff (eg. guardians, photographers, nurses, etc.). We have a limited number of on-site bus parking spaces. Please note that these cannot be reserved in advance.

**Please submit this form by fax between 1 to 4 weeks before the date of your visit.**

Please ensure that all sections of this application form, including the attached "Request to School Tour Guides," are complete. We are unable to process forms with missing information.

Fax return address (please fill in this section if your fax return address differs from the details given above)

<b>Name of organization</b>		<b>Person-in-charge</b>
<b>Address</b>		
<b>Contact (TEL)</b>		<b>Contact (FAX)</b>

<b>【Contact Information】</b> General Affairs Division, Kyushu National Museum TEL: 092-918-2841 (direct) FAX: 092-918-2810
Staff notes (for internal museum use)

Seal of Approval (for internal museum use)
Forms with no seal are invalid.

## Request to School Tour Guides

Thank you for visiting Kyushu National Museum. We would like to request that all school group tour guides supervise their students, and to remind them to abide by the guidelines stated below when inside the museum. Thank you for your cooperation.

### Museum Rules and Guidelines



**No eating or drinking in the museum (including sweets and chewing gum) except in designated areas.**



**Do not touch the museum exhibits.  
Do not touch the glass of the display cases.  
Do not put items on the display cases.**



**No running in the museum.  
No playing on the escalators.**



**Please refrain from taking photos of objects or in rooms marked with this logo.**

Flash photography, the use of additional lighting, and videography is not permitted. Please note that photography rules for Special Exhibitions may vary.



**Please switch off mobile devices or set them to silent mode, and refrain from making or taking calls in the exhibition halls.**



**Please keep your volume down in the museum.**



**Please be considerate to other visitors by making as little noise as possible with your shoes.**



**Only wooden pencils may be used in the exhibition halls.**



**Please do not leave your belongings (bags, backpacks, etc.) on the benches unattended.**

**Visitors who do not observe these rules may be asked to leave museum premises.**

Other points to note

- Please leave long umbrellas in the umbrella stands located on the first floor outside the museum. Please fold collapsible umbrellas and keep them inside your bags.
- The museum does not make announcements for tour groups. Please decide on a meeting time before entering the exhibition halls.
- Please be considerate of other visitors when meeting up with your tour group. You may approach the museum staff should you require assistance. Please also refrain from gathering at the entrances to the exhibition halls on the third and fourth floors as space is limited.
- While reservations are not required for entry into the Ajippa Interactive Exhibition Gallery located on the first floor, large tour groups may be subject to entry restrictions.

I have read, understood, and agreed to the conditions above.

Name of staff member

leading visit: \_\_\_\_\_

Name of teaching staff: \_\_\_\_\_

Name of teaching staff: \_\_\_\_\_

Name of teaching staff: \_\_\_\_\_

\*Please sign and submit this attachment together with the "School Group Visit Application Form (Free Entry for Teaching Staff)".

On the day of your visit, we will give an armband to the member of your staff listed as leading your visit above.

Please wear this armband for free entry for your school group.